# Attachment A. Project Plan

Group members: ………………………………………………………………………………………………….

Coach: ………………………………………………………………………………………………….

Week/weeks/(part) project:……………..……………………………………………………………………………….

Project name: ………………………………………………………………………………………………….

|  |  |  |  |
| --- | --- | --- | --- |
| Task  Which task or subtask are we going to do? |  | | |
| Activities  What are we going to do? | Different jobs  Who will do what? | Planning  When will we do what? | Materials  What do we need?  (make appointments with people, use computer, video camera, A3 paper, felt-tip pens.) |
|  |  |  |  |
| Meeting  When do we have a meeting and what will we discuss? |  | | |
| Results  What should be ready at the end of the afternoon/period? |  | | |

Agreed on by teacher: ………………………………………………………………… (signature)